

Guidance for working with a child who is Remanded Children Looked After – June 2014

Please refer to: 1) Remanded Children looked after Process flow chart and 2) Youth Justice Worker – Frameworki guidance and 3) Exit from Remand Process flow chart

Remanded Children looked After	Key Responsibilities and Meetings Timescales	Key Documents	Exit from Remand	When a child receives a custodial sentence	Recording the work on Frameworki + file
<p>Following the commencement of the Legal Aid, Sentencing and Punishment of Offenders Act 2012 (LASPOA), under s104(1), all children and young people who are remanded to youth detention accommodation will be treated as looked after by the local authority</p> <p>The principles when working with these children and young people include:</p> <ul style="list-style-type: none"> Minimising the changes for the child or young person such as retaining existing social worker if we are already involved Minimising the number of assessments or documents to be completed Using existing planning and review meetings in order to include all the relevant people and not unnecessarily duplicating meetings Applying existing timescales for assessment and reviews Ensuring effective communication, coordination and joint working between all the professionals within YOS, Children's Social Work Service, IRO service and Youth Justice Board placement colleagues 	<p>YOS Court Team: Responsible for immediately seeing the child or young person in the cells following the remand order and informing parent / carer and:</p> <p>As soon as possible</p> <ul style="list-style-type: none"> Completing the Asset, Placement Information form and Post Court Report sharing with social worker (if there is one already allocated) Identifying bail package, booking placement with YJB and arranging transport to placement Checking on Frameworki whether young person has an allocated social worker and if so contacting them (or their managers) and including any vulnerability information from CSWS in the PIF and: Making a referral to Duty and Advice Team and informing YOS Team and IRO Service within 24 hours <p>YOS Case Manager: Responsible for the child once the remand placement has commenced and:</p> <ul style="list-style-type: none"> Completing bail court application (if applicable) within and convening Remand Strategy Meeting / Discussion within five working days Convening Remand Review meeting and updating social worker and IRO of any outcome of Judge in Chambers within 10 working days Convening subsequent monthly Remand Review Meetings until child or young person is no longer remanded <p>Duty and Advice Team: Responsible for creating new contact, identifying if existing open case and either sending request for service to existing team or assigning to YOS Operational Manager if no open case within 24 hours</p> <p>YOS Operational Manager: Responsible for allocating to YOS social worker and updating legal status within 24 hours</p> <p>Social Worker (existing or YOS SW): Responsible for carrying out statutory duties for Looked After Child including statutory visits, assessments, adding / updating CLA key placement, reports and review consultation. Completes Detention Placement Plan following Remand Review Meeting which takes place within 10 days</p> <p>Independent Reviewing Officer Service (IRO) Responsible for all usual IRO duties with respect to a looked after child including convening first CLA review within 20 working days and subsequently following CLA review timetable and:</p> <ul style="list-style-type: none"> Allocating an IRO within five working days (existing IRO continues to work with the child and setting a provisional date for CLA Review) Sending out invitations for CLA review at 10 working days if child is still remanded Ensuring within CLA reviews that all individual episodes of CLA and remands since LASPOA are taken into account when confirming the young person's eligibility to leaving care services. <p>YJB Youth Detention Placement Key Worker Responsible for the welfare of the child or young person in placement, sharing information and liaising with other professionals and ensuring that Education needs are met via Education Passport. No requirement for PEP whilst child is remanded.</p> <p>Remand Placement Nurse Responsible for carrying out CHAT (Comprehensive Health Assessment Tool) – (in place of HNA) - initiated within two hours + all five elements should be initiated within 10 days of admission, and the health plan is subject three monthly review.</p>	<p>ASSET Assessment Completed by YOS Will act as Initial Assessment</p> <p>Placement Information Form Completed by YOS. PIF acts as initial placement plan</p> <p>Post Court Report Completed by YOS</p> <p>Remand Plan Completed by YOS</p> <p>Child and Family Assessment Updated / completed as required</p> <p>Detention Placement Plan Completed by social worker</p> <p>Social Work report for CLA review Completed by Social Worker</p> <p>CLA Care Plan Completed by Social Worker</p> <p>Pathway Plan post 16 Completed by Social Worker</p> <p>IRO Decisions and IRO Report Completed by IRO</p> <p>Comprehensive Health Assessment Tool Completed by CLA Nurse</p>	<p>Apart from when a child or young person receives a custodial sentence, they are no longer remanded because outcome of appearance at Youth Courts or at some other point in the process is:</p> <ul style="list-style-type: none"> that they received a community sentence remanded discontinued they were found not guilty <p>If the child or young person was previously Looked After</p> <ul style="list-style-type: none"> they retain CLA status and a placement is provided existing social worker continues to manage the case and IRO continues to chair the CLA reviews a decision is made if entitled to Leaving Care PA support (if age 16+) <p>If the child or young person was previously subject to a Child Protection Plan or Child in Need Plan</p> <ul style="list-style-type: none"> an Exit Plan is immediately drawn up they return home or are provided with alternative suitable accommodation existing social worker continues to manage the case If CP – Core Group takes place within 20 working days If CiN – Child in Need Plan Meeting takes place within 20 working days a decision is made if entitled to Leaving Care PA support (if age 16+) <p>If the child or young person was not previously subject to a social work plan (new referral due to remand CLA status)</p> <ul style="list-style-type: none"> an Exit Plan is immediately drawn up they return home or are provided with alternative suitable accommodation YOS social worker continues to manage the case Planning Meeting takes place within 20 working days a decision is made if entitled to Leaving Care PA support (if age 16+) <p>If the Child or Young person is under 16 and cannot return home, the social worker should present the case to HoSDaR or Area Head of Service - there is not change in practice in these circumstances</p>	<p>If the child or young person was previously looked after prior to remand and receives a custodial sentence</p> <ul style="list-style-type: none"> If they are subject to a Care Order, the usual CLA case work and reviews apply If they were subject to s20 prior to remand and have received a short sentence, a decision needs to be made whether to treat the case as CLA <p>If the child or young person was not previously looked after prior to remand and receives a custodial sentence</p> <ul style="list-style-type: none"> If there was other previous social work involvement prior to remand - a decision will be made about the previous plan whilst in custody <p>When a child or young person is discharged from the Custodial Sentence</p> <ul style="list-style-type: none"> YOS develop a plan to support the child or young person in the community a decision is made if entitled to Leaving Care PA support (if age 16+) 	<p>Duty and Advice New practice is when assigning case to YOS Operational Manager when child remanded and case was not already open to CSWS</p> <p>Existing CSWS Social Worker Records as any other Looked After Child and updates legal status to: Remanded/ committed for trial</p> <p>YOS Operational Manager and Social Workers See: Youth Justice Worker – Frameworki guidance Adds Child Assessment Activity Plan, evidences ASSET assessment in place of an initial assessment and adds / updates legal status to: Remanded/ committed for trial and records activities for Looked After Child</p> <p>Ensure that signed copies of plans are placed in the paper file</p> <p>Quality of recording Be mindful of the purpose of the recording and of the potential audience for the recording (young people, families, inspectors etc)</p>